

## Task Force 2 Schedule for the preparation of the Report on Progress

| Date                 |  |
|----------------------|--|
| 13-14 March          | <b>Executive Committee Meeting</b>                                 |
| 30 March             | Draft contributions and agenda for 11-12 April Meeting circulated  |
| 11-12 April          | 1 <sup>st</sup> Meeting of Task Force                              |
| 20 April             | Draft outline of Report on Progress                                |
| 30 April             | Initial Recommendation by C4 on Early Achievements                 |
| 15 May               | Interim Draft Report on Progress issued                            |
| 25 May               | Consolidated Interim Draft Report distributed to Task Force and C4 |
| 4-5 June             | 2 <sup>nd</sup> Task Force Meeting                                 |
| 6 June               | C4 Meeting   |
| 7 <sup>th</sup> June | Version 2.5 distributed to TF2 members at 2 <sup>nd</sup> meeting  |
| 12 June              | Comments on Version 2.5 due  |
| 15 June              | Version 3 distributed to ExCom, TF2 & C4                           |
| 3-4 July             | <b>Executive Committee Meeting</b>                                 |
| 5 July               | Comments on Version 3 due  |
| 15 July              | Progress Report Annex on Early Achievements due                    |
| 15 July              | Version 4 distributed to GEO Principals                            |
| 31 August            | Comments on Version 4 due  |
| 5&6 September        | <b>(Only if needed) 3<sup>rd</sup> TF2 Meeting</b>                 |
| 14 September         | V5 distributed to TF2  |
| 28 September         | Comments on Version 5 due  |
| Mid October          | Final version distributed with Plenary and Ministerial documents   |
| 27 November          | <b>Executive Committee Meeting</b>                                 |
| 28-29 November       | <b>GEO Plenary</b>   |
| 30 November          | <b>MINISTERIAL SUMMIT</b>  |