

# Action Item List

Creation Date: 2007-11-30

**Action Item GGOS-SC11-1:** Michael Pearlman will ask Chris Rizos to take responsibility for the introductory presentation in the FIG session on site surveys, and he will contact relevant persons to solicit input for this presentation. **Responsible: Michael Pearlman, Deadline: 2007-11-15.**

**Status of Action Item GGOS-SC11-1: Done.**

**Report:** Michael Pearlman talked to Chris Rizos and he will give the introductory presentation based on input from other. Michael Pearlman has also contacted relevant person and asked for contributions. He got a number of commitments. **Reported on 2007-12-01 by Hans-Peter Plag.**

**Action Item GGOS-SC11-2:** Markus Rothacher will contact Roger Haagmans and ask him to take the lead in writing a white paper on satellite missions in support of GGOS. **Responsible: Markus Rothacher, Deadline: 2007-11-10.**

**Action Item GGOS-SC11-3:** Markus Rothacher will contact the authors who presented a paper at the GGOS Session at the IUGG General Assembly in July 2007 in Perugia and clarify (1) whether the presentations can be put online and (2) whether they would contribute to proceedings. **Responsible: Markus Rothacher, Deadline: 2007-11-20.**

**Action Item GGOS-SC11-4:** Markus Rothacher will send out the Notice of Opportunity announcing the coming call for proposals for a GGOS Coordinating Office after some additional finalization. **Responsible: Markus Rothacher, Deadline: 2007-11-12.**

**Status of Action Item GGOS-SC11-4: Done.**

**Report:** Markus Rothacher send this mail out to the GGOS mailing list as GGOS mail 20 on 13 November 2007. **Reported on 2007-12-01 by Hans-Peter Plag.**

**Action Item GGOS-SC11-5:** Michael Pearlman and Markus Rothacher will ask the Services (particularly ILRS, IVS, and IGS) to provide pictures and text for the GGOS Exhibition booth. **Responsible: Michael Pearlman, Markus Rothacher, Deadline: 2007-11-08.**

**Status of Action Item GGOS-SC11-5: Obsolete.**

**Report:** Michael Pearlman asked ILRS to contribute, while it is not clear whether others were asked. It is not clear how much of the material was actually used. **Reported on 2007-12-01 by Hans-Peter Plag.**

**Action Item GGOS-SC11-6:** Michael Pearlman and Markus Rothacher will ask the Services (particularly ILRS, IVS, and IGS) to provide about two slides illustrating the infrastructure and products of the Service on a level intelligible for a broad audience, which could be included in a slide show to be shown at the GGOS exhibition booth at GEO-IV. **Responsible: Michael Pearlman, Markus Rothacher, Deadline: 2007-11-08.**

**Status of Action Item GGOS-SC11-6: Obsolete.**

**Report:** Michael Pearlman asked ILRS, but it is not clear whether any material was produced. In any case, no such video was compiled. **Reported on 2007-12-01 by Hans-Peter Plag.**

**Action Item GGOS-SC11-7:** Hans-Peter Plag will investigate potential sources for funding for a professional editor for the GGOS 2020 Strategy document. **Responsible: Hans-Peter Plag, Deadline: 2007-11-25.**

**Action Item GGOS-SC11-8:** Markus Rothacher will clarify whether Achim Helm has time available for improvements of the leaflets and inform Hans-Peter Plag about the situation. **Responsible: Markus Rothacher, Deadline: 2007-11-09.**

**Status of Action Item GGOS-SC11-8: Obsolete.**

**Report:** Markus Rothacher never acted on this and in the end nothing was done. *Reported on 2007-12-01 by Hans-Peter Plag.*

**Action Item GGOS-SC11-9:** Hans-Peter Plag will provide the texts for the leaflets in an editable form to Michael Pearlman and Michael Pearlman will edit these texts. *Responsible: Hans-Peter Plag, Michael Pearlman, Deadline: 2007-11-20.*

**Status of Action Item GGOS-SC11-9: Done.**

**Report:** Hans-Peter Plag provided the text to Michael Pearlman before 20 November 2007. *Reported on 2007-12-01 by Hans-Peter Plag.*

**Action Item GGOS-SC11-10:** Together, Hans-Peter Plag, Michael Pearlman, Achim Helm, and Markus Rothacher will make an attempt to produce three improved leaflets for the GEO-IV Meeting.

*Responsible: Hans-Peter Plag, Michael Pearlman, Achim Helm, Markus Rothacher, Deadline: 2007-11-25.*

**Status of Action Item GGOS-SC11-10: Obsolete.**

**Report:** No attempt was made besides Michael Pearlman editing the text a lot. *Reported on 2007-12-01 by Hans-Peter Plag.*

**Action Item GGOS-SC11-11:** Hans-Peter Plag will ask the GGOS SC members to report on relevant research projects (on-going and planned) prior to the SC12. *Responsible: Hans-Peter Plag, Deadline: 2007-11-25.*

**Action Item GGOS-SC11-12:** The GGOS EC will review the draft CFP for the Coordinating Office and send a revised draft to the Steering Committee prior to SC12. *Responsible: Executive Committee, Deadline: 2007-11-25.*

**Status of Action Item GGOS-SC11-12: Open.**

**Report:** During a meeting of the GGOS Chairs, Ruth Neilan committed to look over the draft and edit it. *Reported on 2007-12-01 by Hans-Peter Plag.*

**Action Item GGOS-SC11-13:** The EC will finalize a draft high-level program for the retreat, and Hans-Peter Plag will update the Retreat/SC-13 web page and subsequently inform the SC about the availability of the second circular. He will include information about the separation of GGOS Retreat and Stakeholder Conference. *Responsible: Executive Committee, Hans-Peter Plag, Deadline: 2007-11-16.*

**Status of Action Item GGOS-SC11-13: Done.**

**Report:** The draft program was worked out while in Frascati, and Hans-Peter Plag made it available on the respective web page. He informed the Steering Committee about the availability on 16 November 2007. *Reported on 2007-12-01 by Hans-Peter Plag.*

**Action Item GGOS-SC11-14:** Markus Rothacher will send the three slides prepared by Hans-Peter Plag with a proposal for a Vision and Mission statement to the SC and ask for an e-mail discussion prior to the SC12. *Responsible: Markus Rothacher, Deadline: 2007-11-16.*

**Status of Action Item GGOS-SC11-14: Open.**

**Report:** This was not done. During an informal meeting of the GGOS Chairs in Cape Town, it was decided that Hans-Peter Plag would send out the slides. *Reported on 2007-12-01 by Hans-Peter Plag.*